

WEST FALLOWFIELD TOWNSHIP
3095 Limestone Rd., Suite 1
Cochranville, PA 19330
610-593-5916

Application for Building Permit
Plan Review Check List
Residential

Building Department
CHARLES C. SHOCK
Building Code Official
Fax (610) 268-1272
Cell 610-220-9294

Allow up to 15 business days for residential R3 and 30 business days for commercial and all other use group plan reviews and issue of permits before construction.

To help expedite your application, please make sure you have the following information before submitting your **APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT**

- Application for Driveway Permit form completed or copies of State Highway permit if applicable.
- Zoning permit approved.
- Workers' Compensation Insurance Coverage Information completed and notarized. Certificate of Insurance attached with West Fallowfield Township listed as certificate holder.
- Chester County Health Department copy of Water Well and Sewage Permit.
- Application for Plan Examination and Building Permit form completed. Write the Tax Parcel Number in the upper right hand corner of Application. Fill in Parts I, II, III and IV.
- Plot Plan (2 copies to scale) from subdivision approved plan showing:
Lot size, proposed driveway, property metes and bounds, sedimentation & erosion control measures, easements, set back lines and general physical features of the lot including slope well & sewage locations. Dimension the proposed structure with front, rear and side yards.
- Building Plan(s) & Specifications (2 copies) drawn to a scale of 1/4" or 1/8" per foot showing:
 - 1) Elevations of four exterior views and typical wall section from footings to ridge.
 - 2) Exterior & interior walls, plumbing fixtures, fans, fireplaces, egress window sizes in bedrooms, smoke detector locations, door sizes, stairs including riser and tread sizes and intended use of each room and/or area. Wood Decks reviewed as separate application.
 - 3) Foundation walls, footings, chimneys, radon pipe location, plumbing fixtures, beam size, pier and column size with spacing and size. Foundation drainage system.
 - 4) Structural system size of materials, wood species and grading. Joists, rafters, beams, lintels to show direction, size and spacing.
 - 5) Engineered wood product joist rafter and truss system layout drawings by supplier/designer. Must be submitted before time of framing inspection.

Small additions and alternations may have some of the requirements waived. Special structures may require additional information at the request of the Plan Review Examiner.

You may order a soft copy of the 2003 ICC Codebook through the township. Allow 3 to 4 weeks for delivery.

Make checks payable to WEST FALLOWFIELD TOWNSHIP