

The monthly meeting of the West Fallowfield Township Board of Supervisors was held on August 18, 2021. Chairman Hershey called the meeting to order at 6:28 PM. Duane Hershey, Anne Deffenderfer, Richard Sprenkle, Solicitor Crotty, Secretary Wheeler, Chief Hughes, Phillips Thompson, Jerome Liss, Kathy Hutton, Theresa Dugan, Spencer Address of Government Specialists, Inc., Craig Fackler, Kia Floersheim of Representative Chrissy Houlahan’s Office, Brian Drennen and Jim Haigney of Commonwealth Engineers, Inc. were in attendance.

Time was given to review the agenda that was available to all in attendance. Chairman Hershey asked for comments on agenda items. There were no comments.

After reviewing the minutes, Anne Deffenderfer made the motion to approve the minutes of the July 21, 2021 monthly meeting as presented by the secretary. The motion was seconded by Richard Sprenkle and passed.

Kia Floersheim addressed the Board of Supervisors and those in attendance regarding services available through Representative Chrissy Houlahan’s Office that many may not be aware exist. Their offices can help with case work, educational, potentially help with IRS cases, local government grants, speak at public events as well as offer letters of support. Representative Houlahan’s office is here to help. Ms. Floersheim asked if there were any questions from the Board or those in attendance of the meeting. Richard Sprenkle asked where their offices are located. Representative Houlahan has an office in West Chester as well as Reading, which is currently closed due to COVID-19, and DC. The Board thanked Ms. Floersheim for attending the meeting and providing information. Ms. Floersheim left the meeting.

Solicitor Crotty asked for public comments on the proposed Ordinance #87 An Ordinance Of The Township Of West Fallowfield, Chester County, Pennsylvania Amending Section 1302 Of The West Fallowfield Township Zoning Ordinance of 1997, As Ammended, Related Kennels, And Superseding Any Ordinance Or Parts Of Ordinances That Are Inconsistent Herewith which is on the agenda for adoption. There were no public comments.

Duane Hershey made the motion to adopt Ordinance #87 An Ordinance Of The Township Of West Fallowfield, Chester County, Pennsylvania Amending Section 1302 Of The West Fallowfield Township Zoning Ordinance of 1997, As Ammended, Related Kennels, And Superseding Any Ordinance Or Parts Of Ordinances That Are Inconsistent Herewith. The motion was seconded by Richard Sprenkle and passed.

The bid packages for the Flat Roof Replacement were opened and are as follows:

Garvey Roark, LLC	\$98,770.00
Banker Contracting	\$92,000.00
Detwiler Roofing	\$94,000.00
PROCUM Roofing & Construction Services	\$79,669.00
Hulton Contracting, Inc.	\$78,000.00

Following the review of the bids, Richard Sprenkle made the motion to accept the low bid of Hulton Contracting, Inc. in the amount of \$78,000.00. The motion was seconded by Anne Deffenderfer and passed.

Chairman Hershey announced that a proposal was received from Spencer Address of Government Specialists, Inc. to assist with creating a system to meet the needs in Cochranville for

public water and sewer. Mr. Address reviewed his proposal to the Board of Supervisors for his services and what those services entail. Mr. Address recommended the township solicitor present a formal request to Aqua, Londonderry Township and Chester Water Authority regarding their interest in working with West Fallowfield, obtain an estimated cost and what uses or resources are available. Mr. Address speculates it will take approximately two (2) to three (3) months before a presentation would be ready for a public meeting. Richard Sprenkle made the motion to contract with Spencer Address of Government Specialists, Inc. at an hourly rate for professional services of \$155.00 and for support services \$65.00 per hour for the background preparation for a presentation for public discussion. The motion was seconded by Duane Hershey and passed.

Duane Hershey made the motion to accept a granted 90 day extension in the allotted time for review of the Broadwater Subdivision Plan. The motion was seconded by Anne Deffenderfer and passed.

Spencer Address left the meeting.

Duane Hershey made the motion to grant Steven Morgan the following requested waivers: §402.03(a) and §403.03(a) Regarding showing existing contours and that they shall be accompanied by the location of the benchmark and a notation indicating datum used.

§402.03(c) Regarding showing public and private improvements within 200 yds. of the subject tract.

Jim Haigney of Commonwealth Engineers, Inc. explained the waivers requested to the Board of Supervisors. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to approve the Steve Morgan Subdivision Plan contingent upon the following requirements being met:

- 1) A notation of §305.A.3 be added to the final plan.
- 2) Receipt of an approved Sewage Planning Module
- 3) Receipt of Financial Security in the amount of \$4,968.00

Mr. Haigney showed the Board what the Final Plan will look like with the notation placed on the plan. The motion was seconded by Anne Deffenderfer and passed.

Jim Haigney left the meeting.

Chief Hughes gave the regular monthly report. There were two (2) community events, the Cochranville Fire Company Carnival and the Memorial Parade for Norman Laffey. Chief Hughes reported both events went very well. Chief Hughes reported there is an uptick in unemployment fraud. Richard Sprenkle commented that the parade was a fine tribute to Norman Laffey.

Roadmaster Thompson reported the oil and chip project is completed. The blacktop project is nearly completed and sealing will be completed in the next few days.

Tax Collector McCormick was not in attendance.

The Board of Supervisors discussed opening the building back up for rentals. The building will be open again for rentals.

The Board reviewed the request of Rev. Beatrice Nichols of By God's Grace Community Church to use the gym space for regular Sunday services and a few special services throughout the year. The Board would like Rev. Nichols to make a presentation to the Board at their next monthly meeting. In the meantime, Rev. Nichols may hold their special services on September 12, 2021 in the gym space and the Board recommends that they use the pavilion for their meal services.

A request was received from Octorara Area Junior/Senior High School for Fire Police assist and the closing of Highland Road when they hold their Annual Homecoming Parade on Friday, October 1, 2021 at 5:45 PM. Duane Hershey made the motion to approve Fire Police assist for the parade if the Fire Company is willing and able to do so and to close Highland Road from 5:45 PM on October 1,

2021 until 6:15 PM or the conclusion of the parade on October 1, 2021. The motion was seconded by Richard Sprenkle and passed.

Duane Hershey made the motion to Authorize Solicitor Crotty to prepare and advertise Ordinance Amending The Code Of Ordinances To Provide For Enforcement Of Ordinances Enacted Pursuant To The Second Class Township Code. The motion was seconded by Richard Sprenkle and passed. The ordinance will be adopted at the regular monthly meeting of the Board of Supervisors on September 15, 2021.

Discussion was given to Grant opportunities and how best the township can apply for grants. Larger grants should be written by a Grant Writer as they can be very complicated and time consuming. The Board will attempt to obtain information of grant writers used by neighboring townships.

The following correspondence was read:

- Statement of Financial Interests was received from Bonita Walton.
- The July 2021 monthly report was received from Cochranville Fire Company. There were 19 calls; 5 were in West Fallowfield Township.
- The July 2021 SCCEMS Medic 94 Monthly Municipal Report was received.
- The PSATS News Bulletin was received.
- Notice was received the 2021 Health Plan renewal is coming up with Independence Blue Cross.
- The PADOT Moving Forward Newsletter was received.
- Notice was received from Zurich Insurance Company they are agreeable to renewing our current Insurance Policy subject to increase in premium.
- A File stamped copy of the environmental covenant approved by PADEP that has been recorded on the deed for Lubrano's Amerigreen was received from Brownfield Science & Technology, Inc.
- Sales flyers and information of services offered were received from various businesses.
- The Oxford Senior Center Newsletter was received.

Duane Hershey asked for comments from the floor. Craig Fackler asked if the advertisement to re-bid the roofing project was rolled into the bids. The township budgets separately for all advertisement requirements.

Duane Hershey commented the Cochranville Carnival was very successful for the Fire Company.

After reviewing the invoices, Duane Hershey made the motion to approve payment of the bills as presented. The motion was seconded by Richard Sprenkle and passed.

As there was no further business, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary