

December 28, 2017

The year-end meeting of the West Fallowfield Township Board of Supervisors was held on December 28, 2017 in the township meeting room. Chairman Hutchison called the meeting to order at 6:30 PM. Anne Hutchison, Jeffrey Young, Duane Hershey, Solicitor Crotty, Secretary Wheeler, Steve Dempsey, Ryan King, Arlen Benner and his son, Carl Smoker, Robin McCormick and Phillips Thompson were in attendance. Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room.

Chairman Hutchison asked for comments on the agenda items. There were no comments.

Chairman Hutchison announced an Executive Session was held prior to the meeting to discuss legal matters.

Anne Hutchison made the motion to adopt the 2018 General Fund Budget in the amount of \$775,747. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to adopt the 2018 State Fund Budget in the amount of \$269,615. The motion was seconded by Jeffrey Young and passed.

The Board of Supervisors will meet on January 2, 2018 at 6:30 PM to reorganize and any other business brought before the Board. There will be no meeting of the Board of Supervisors on January 4, 2018.

The Board of Auditors will meet on January 3, 2018 at 12:00 PM or organize and set a date to perform the 2017 Audit.

The Planning Commission will meet on January 9, 2018 to organize and any other business brought before the board.

Secretary Wheeler reported a check in the amount of \$2,970.00 was received from David and Salome Beiler for the performance guarantee for their Stormwater Management Plan. Anne Hutchison made the motion to enter into the David and Salome Beiler Stormwater Management Operations and Maintenance Agreement and to authorize Anne Hutchison to sign the agreement. The motion was seconded by Duane Hershey and passed.

Secretary Wheeler reported a check in the amount of \$4,283.19 was received from Levi and Rachel Kauffman for the performance guarantee for their Stormwater Management Plan. Anne Hutchison made the motion to enter into the Levi and Rachel Kauffman Stormwater Management Operations and Maintenance Agreement and to authorize Anne Hutchison to sign the agreement. The motion was seconded by Duane Hershey and passed.

Anne Hutchison made the motion to grant the following waivers for the Benner-Glenville Farms Stormwater Management Plan and to approve the Stormwater Management Plan contingent upon receipt of a signed Stormwater Management Operations and Maintenance Agreement and Financial Security.

SALDO §301.03: Preliminary & Final Plan Submission.

Stormwater Ordinance §311.A.1(1)(2): Minimum pipe diameter.

Stormwater Ordinance §310.C.a and §310.C.c: Partial waiver Basin Design Standards as the other subsections (b,d,e &f) are not applicable to this project.

Stormwater Ordinance §402.B.5: Plan Scale

Stormwater Ordinance §402.B.7.a: Property Boundaries.

Stormwater Ordinance §402.B18.(c)(i): Stormwater Management Easement

The motion was seconded by Duane Hershey and passed.

Secretary Wheeler reported a check in the amount of \$23,148.05 Financial Security and a signed, notarized Stormwater Management Operations and Maintenance and Financial Security Agreement were received from Arlen Benner. Anne Hutchison made the motion to enter into the Stormwater Management Operations and Maintenance and Financial Security Agreement for the

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Benner-Glenville Farms Stormwater Management project and to authorize Anne Hutchison to sign the agreement. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to accept the granted 90 day extension in the allotted time for review for the Landhope Realty, LLC Subdivision/Land Development Plan. The deadline for review will be extended from January 3, 2017 to April 3, 2018. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to hire Kenneth B. Poole for assistance with snow removal. The motion was seconded by Duane Hershey and passed.

Anne Hutchison made the motion to amend the motion to hire Kenneth B. Poole for assistance with snow removal to be effective December 11, 2017. The amended motion was seconded by Duane Hershey and passed.

Discussion was given to estimated costs provided by ARRO Consulting, Inc. to investigate obtaining a grant for public water in the village district. The available grant is \$30,000 to \$500,000. The cost to prepare a grant application would be approximate \$5,000 which could be rolled into the grant. Cost estimates received to bring public water into the village district were approximately \$1.2 Million dollars. The township does not have the funds to provide the 15% matching funding required. Solicitor Crotty pointed out that it would be required to update our Act 537 Plan which would be an expensive undertaking as well. No action was taken to further pursue a grant to bring public water to the village district.

A letter of resignation was received from Glen Engle from the Planning Commission. Secretary Wheeler reported his son; Doug Engle may be interested in taking his seat on the Planning Commission. The position will be appointed at the organization meeting of the Board of Supervisors on January 2, 2018.

The following correspondence was read:

- A General Permit Acknowledgement Notification was received from DEP for Jay Smoker for construction of a Conservation Plan.
- The 2018 Operations Budget Summary was received from SCCEMS Medic 94.
- The monthly report was received from SCCEMS. There were 216 dispatches in the month of November.
- An invitation was received to attend the Christiana Ambulance 2017 Appreciation Banquet on Jan 13, 2018 at 6:00 PM.
- The following Certificates for winners of the November 7, 2017 Municipal Election were received from Chester County Voter Services. Dick Sprenkle for Township Supervisor, Joyce Storch Makansi for Auditor, Karl Schlecker for Auditor and Robin McCormick for Tax Collector.
- Holiday cards were received from Girl Scouts of Eastern PA, The Lapp Family and team of Asphalt Repair and Mike Crotty of Siana Bellwoar.
- The PSATS News Bulletin Newsletter was received.
- The Blessings of Hope Newsletter was received.
- The monthly report was received from Cochranville Fire Company. In the month of November there were 25 calls; 4 were in West Fallowfield Township.
- A letter was received from PennDOT regarding Highway Occupancy Permit NO 117753 which was returned for Revisions Cycle 3 Supplemental Review Comment- Access Configuration/Profile-Driveways/Local Roads for Landhope Realty, LLC.

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- Confirmation of the current terms of engagement will remain in effect for 2018 was received from Siana Bellwoar.
- A copy of ARRO Consulting, Inc. 2018 schedule of hourly rates and charges for professional services was received.
- A Certificate of Insurance was received from Girl Scouts of Eastern PA.
- Various training information was received.
- Sales flyers and information of services offered were received from various businesses.
- Oxford Senior Center Newsletter was received.

Anne Hutchison asked for comments from the floor. Steve Dempsey inquired as to the regulations for guide rail, if it could be post and wire or must be steel rails. Solicitor Crotty said he thinks it depends on the type of roadway. Steve suggested it might be best to place guard rail on sections along Glenville Road near Laffey's farm.

After reviewing the invoices, Anne Hutchison made the motion to approve payment of the bills as presented. The motion was seconded by Duane Hershey and passed.

As there was no further business, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary