

January 6, 2020

The reorganization meeting of the West Fallowfield Township Board of Supervisors was held on January 6, 2020 in the Township Meeting Room. Chairman Hershey called the meeting to order at 6:30 PM. Duane Hershey, Secretary Wheeler, Chief Wilmont, Kathy Hutton, Jerome Liss, Jeff Young, Phillips Thompson and Chief Wilmont were in attendance. Richard Sprenkle was not in attendance of the meeting. Richard Sprenkle joined the meeting via cell phone speaker at 6:30 PM.

Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room. Duane Hershey asked for comments on agenda items. There were no comments.

Duane Hershey declared all offices vacant and turned the meeting over to the secretary.

Secretary Wheeler announced she had received a signed and notarized Oath of Office/Loyalty Oath from Jeffrey Young for Township Supervisor. Jeffrey Young took a seat at the head table.

Secretary Wheeler asked for a nomination for Chairman. Jeffrey Young nominated Duane Hershey Chairman of the Board. The motion was seconded by Richard Sprenkle via cell phone speaker and the motion was passed.

Secretary Wheeler asked for a nomination for Vice-Chairman. Duane Hershey nominated Jeffrey Young Vice Chairman of the Board. The motion was seconded by Richard Sprenkle via cell phone speaker and passed.

At this point the meeting was turned over to Chairman Hershey.

Duane Hershey made the motion to appoint the following:

Secretary/Treasurer	Gina Wheeler
Assistant Treasurer	Bonita B. Walton
Solicitor	Michael G. Crotty, Siana, Bellwoar & McAndrew, LLP
Roadmaster	Phillips Thompson
Zoning Officer	Theresa Dugan
Depository	BB&T
Engineer	Michael Bingham, ARRO Consulting, Inc.
Building Code Official	Accurate Building Inspections
Police Chief	Charles W. Wilmont, III

The motion was seconded by Jeffrey Young and passed.

Jeffrey Young made the motion to reappoint the following:

Planning Commission	Trudi Green and Robert Boarts
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The motion was seconded by Richard Sprenkle via cell phone speaker and passed.

Duane Hershey made the motion to reaffirm the following:

Planning Commission	Bonita Walton, Douglas Engle and Jerome Liss
Zoning Hearing Board	Charlotte Sprenkle, Charles Smallwood and J. Allen Reynolds.

The motion was seconded by Richard Sprenkle via cell phone speaker and passed.

Duane Hershey made the motion to reappoint the following:

Alternate to Planning Commission	Adam Althouse
Alternate to Zoning Hearing Board	Raymond Huber
Solicitor to Zoning Hearing Board	Brutscher, Foley, Milliner & Land, LLP
Emergency Management Co-or.	Charles Harris, Jr.
Assistant “ “	Vacant
Supervisor for Em. Mgmt.	A. Duane Hershey
Vacancy Board	Norman G. Laffey
UCC Board	Gary Calibey
Delinquent Tax Collector	Berkheimer Associates

The motion was seconded by Jeffrey Young and passed.

There is no change in the following:

Schedule of Meetings	Third Wednesday of each month, 6:30 PM
Street Lighting	.30 per front foot
Millage	2.0 Mills
Mileage	Current IRS

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Duane Hershey made the motion to approve the following proposed salaries for 2020

Salaries for 2020	2019	2020
Position	Salary	Approved
Roadmaster	23.19	24.00
Part Time Operator	16.50	17.00
Part Time Laborer	11.54	11.75
Landfill Operator	11.29	11.50
Secretary/Treasurer	23.00	24.00
Assistant Treasurer	23.00	23.00
Zoning Officer	30.00	30.00
Police Chief	31.69 as per contract	33.30 as per contract
Police Corporal	26.18 as per contract	27.51 as per contract
Police Officer (Part Time Probationary)	19.00 as per contract	19.57 as per contract
Police Officer (Part Time)	21.58 as per contract	22.68 as per contract
Tax Collector	5% of Collected Taxes	

The motion was seconded by Jeffrey Young and passed.

The Reorganization part of the meeting is concluded.

Richard Sprenkle via cell phone speaker made the motion to approve the December 18, 2019 meeting minutes as prepared by the Secretary. The motion was seconded by Jeffrey Young and passed.

The Board of Auditors will meet on Tuesday, January 7, 2020 at 4:00 PM to reorganize and set dates to complete the 2019 Annual Municipal Audit.

The Planning Commission will meet on Tuesday, January 14, 2020 at 7:00 PM to reorganize and any other business brought before the board.

Jeffrey Young made the motion to sign all year end reports as they are prepared. The motion was seconded by Richard Sprenkle and passed.

The following correspondence was read:

- Notice was received from DEP the Remedial Action Completion Report for Lubrano's Automotive was disapproved based on the report not demonstrating the elimination of the vapor intrusion pathway. The report deficiency should be corrected and resubmitted.
- The December 2019 EMS Report was received from Christiana Ambulance. There were 93 dispatches; 11 were in West Fallowfield Township.
- The Continuation Certificate for the Treasurers Bond in the amount of \$170,000 was received from F&D Surety.
- Copies of appraisals in the appeal of Glenville Real Estate Holdings, LLC from the decision of the Chester County Board of Assessment appeals were received from Unruh Turner Burke & Frees Attorneys at Law.
- The SCCEMS Medic 94 2020 Operations Budget was received.
- Certificates for the Winners of the November 5, 2019 General Election were received from Chester County Voter Services.
- A Holiday card was received from the Octorara Area School District.
- Various training information was received.
- The Moving Forward newsletter was received.
- The Oxford Senior Center newsletter was received.

Duane Hershey asked for comments from the floor. There were no comments from the floor.

Richard Sprenkle inquired about the letter received from DEP regarding the Lubrano's Automotive remediation. Secretary Wheeler stated she could only assume that Lubrano's Automotive hired Brownfield Science Technology to handle the remediation. Secretary Wheeler stated it was her understanding once the report deficiencies are rectified, the report can be resubmitted for review.

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Duane Hershey welcomed Jeffrey Young back the Board of Supervisors and thanked Jeff for his willingness to serve the community. Richard Sprenkle seconded the notion.

After reviewing the invoices, Duane Hershey made the motion to approve payment of the bills as presented. The motion was seconded by Jeffrey Young and passed.

As there was no further business, the meeting was adjourned at 6:43 PM and Richard Sprenkle disconnected the phone call at that time.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary