

July 17, 2019

The monthly meeting of the West Fallowfield Township Board of Supervisors was held on July 17, 2019 in the Township Meeting Room. Chairman Hershey called the meeting to order at 6:30 PM. Duane Hershey, Anne Deffenderfer, Richard Sprenkle, Secretary Wheeler, Solicitor Crotty, Chief Wilmont, Kathy Hutton, Jerome Liss, Terri Dugan, Mr. & Mrs. Gontarz, Phillips Thompson, Glen Carlson, Carl Smoker and Robin McCormick were in attendance.

Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room. Duane Hershey asked for comments on agenda items. There were no comments.

Richard Sprenkle made the motion to approve the June 19, 2019 meeting minutes as prepared by the secretary. The motion was seconded by Anne Deffenderfer and passed.

Secretary Wheeler provided a revised proposed Park Regulations & Use Agreement Resolution for the Board to review. The Board of Supervisors reviewed the proposed resolution and reviewed suggestions for proposed changes. Duane Hershey made the motion to accept the proposed Park Regulations & Use Agreement Resolution with the proposed changes and a rental fee of \$40.00 per day for the use of the pavilion and/or outside ball fields and play area. The motion was seconded by Richard Sprenkle and passed.

The Board of Supervisors reviewed the proposed Solicitation Ordinance and tabled any action on the ordinance until the August 21, 2019 regular meeting of the Board of Supervisors to allow more time for the supervisors to review the document.

Duane Hershey made the motion to accept the granted ninety (90) day extension in the allotted time for review of the Glen Water Farm Family Subdivision. The granted extension extends the allotted time for review from August 12, 2019 to November 10, 2019. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to grant Glen Water Farms waiver request from the following:

- §402.01(a) Requiring a plan scale of 10 feet, 20 feet, 30 feet, 40 feet, 50 feet, 60 feet, 80 feet, or 100 feet to the inch.
- §402.03.3 Requiring within 200 ft. of the subject tract, the location of all existing legal rights-of-way for public or private streets or drives, railroads, public or private sewer mains, aqueducts, water mains and feeders, fire hydrants, electric transmission lines, oil transmission lines, watercourses, and other significant features.
- §604.03.3 Requiring all lots with a width of 60 feet or more shall contain an average depth not less than ½ nor more than 3 times their width provided that the minimum average depth shall not be less than 75 feet nor more than 180 feet.

The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to table action on the waiver request of Glen Water Farms for the following waiver:

- §606.01 Requiring stone or concrete monuments.

The motion was seconded by Anne Deffenderfer and passed.

Discussion was given to an opinion offered by ARRO Consulting in letter form on the Glen Water Farms Subdivision regarding Zoning. The Planning Commission expressed grave concerns for the opinion offered as they don't feel the opinion is in conformance with the Zoning Ordinance. The Zoning Officer will review the plans and the Township Ordinance and make a determination of the compliance to the Ordinance. A letter will be sent from the Zoning Officer to the applicant with her

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determination and ARRO Consulting, Inc. and Register Associates, Inc. will be cc'd on the letter. The Board will further discuss the matter in an executive session following Action on the Bills.

Duane Hershey left the meeting for a farm emergency due to the in progress severe thunderstorm.

No bids were received for the advertised Notice to Bid for Roads Materials that were to be opened at this meeting. Anne Deffenderfer made the motion to re-advertise for Road Materials for opening at the August 21, 2019 regular monthly meeting of the Board of Supervisors. The motion was seconded by Richard Sprenkle and passed.

Discussion was given to the partnership purchase of a Wallenstein BX 72R chipper with Highland Township. Anne Deffenderfer made the motion to allow the Roadmaster to convey to Highland Township Roadmaster the township will split ownership and cost of 50% of \$10,257 with a basic ownership/maintenance agreement in place. The motion was seconded by Richard Sprenkle and passed. Solicitor Crotty will provide a basic agreement for all parties to sign.

Anne Deffenderfer made the motion to release the funds held in escrow for Amos Beiler in the amount of \$15,387.58 minus all engineering fees. The motion was seconded by Richard Sprenkle and passed.

Secretary Wheeler reported she contacted Sam S. Smucker Roofing for an estimate on the township building roof. They currently are backed up due to the heavy rains and hail storms. They will contact the secretary within the next couple of weeks to set up a time to come look at the roof.

Anne Deffenderfer did not have anything to report at this time on the Park Beautification project but will have more to report for the next board of supervisors meeting.

Chief Wilmont gave the regular monthly report. Three suspects have been arrested in the school break-in to date. Information was received from Delaware State Police that will assist the officers in making an arrest in car break-ins that occurred last year.

Roadmaster Thompson reported they have been busy cleaning up storm damages. The pipe and box will be replaced on Bailey Crossroads Road next week. Paving is set to be done in August and oil and chip will follow shortly after. Richard Sprenkle thanked Roadmaster Thompson for clearing the brush at the Ross Fording Road bridge. The line of site is much improved.

Tax Collector McCormick reported she is busy preparing the per capita taxes to be mailed at the end of the month.

Zoning Officer Theresa Dugan gave the regular monthly report. Dollar General has replanted some of the trees on the property and are cleaning up the surrounding area.

Roadmaster Thompson added the trucks have been inspected. Roadmaster Thompson asked about painting a crosswalk at the school across Highland Road to the playing fields. The school board should be contacted regarding the matter as they are responsible for the pavement markings and lights at the school.

Tax Collector McCormick left the meeting.

Anne Deffenderfer made the motion to approve the request of Canine Partners for Life for Fire Police assist on September 14, 2019 for their Open House if the Fire Company is willing and able to assist. The motion was seconded by Richard Sprenkle and passed.

Anne Deffenderfer made the motion to temporarily close Bailey Crossroads Road and Glen Run Road except for local traffic and emergency vehicles on September 21, 2019 from 8 AM to 11 AM for the Atglen Park and Recreation Committee 5K Walk/Run event provided they ask the Fire Police to assist with traffic control on those roads during the event.

Anne Deffenderfer made the motion there are no objections to the Repository For Unsold Property sale of a single wide mobile home, tax parcel #44-4-21T to Homemart, LLC in the amount of

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\$1,750 and to authorize the Tax Collector to sign the Notice For Repository Sale form. The motion was seconded by Richard Sprenkle and passed.

Duane Hershey returned to the meeting.

The Board of Supervisors reviewed material submitted by Daniel Gullo for the Sale/Repair/Assembly of Fire Arms as a home occupation. Mr. Gullo was unable to attend the meeting due to his extensive travel schedule for work. Mr. Gullo has obtained all the necessary Federal and State permits, etc. but requires permission from the township. Upon review of the submitted materials, Anne Deffenderfer would like a little more information on the hours of operation Mr. Gullo intends to implement as well if he will advertise and how he will advertise. Anne Deffenderfer would also like to know and the amount of foot traffic he anticipates and if hours will be by appointment only. Theresa Dugan, Zoning Officer will relay the questions to Mr. Gullo. The item will be tabled until the next Board of Supervisors meeting being held on August 21, 2019.

The following correspondence was read:

- An invitation to the SCCEMS Medic 94 Municipal Partners meeting will be held on Wednesday, July 31, 2019 at 7 PM. Duane Hershey and Richard Sprenkle will plan to attend.
- Proof of Publication was received for the Notice to Bid for Road Materials.
- The monthly report was received from Cochranville Fire Company. In the month of June there were 29 calls; 8 were in West Fallowfield Township.
- Notice was received from Clean Water, Inc., that on or about July 31, 2019 the Octorara Area School District will be making an application to DEP regarding the renewal of the NPDES permit for its wastewater treatment plant.
- The June EMS Christiana Community Ambulance report was received. There were 76 responses; 14 were in West Fallowfield Township.
- The Moving Forward Newsletter was received.
- The Cochranville Fire Company 2018 Consolidated Financial Report was received.
- The monthly report was received from SCCEMS- Medic 94. In the month of June there were 197 EMS incidents.
- A donation request was received from Cochranville Fire Company.
- Various training information was received.
- Sales flyers and information of services offered were received from various businesses.
- The Oxford Senior Center newsletter was received.

Anne Deffenderfer asked for comments from the floor. Mr. Gontarz questioned the park project. Anne Deffenderfer stated she had nothing to report at this time but will have more to report at the next meeting. Mr. Gontarz commented he had brought to the meeting some history information on Veterans from the area. Anne Deffenderfer will look it over after the meeting.

After reviewing the invoices, Anne Deffenderfer made the motion to approve payment of the bills as presented. The motion was seconded by Duane Hershey and passed.

The Board went into executive session to discuss personnel at 8:27 PM

Chairman Hershey re-opened the meeting at 9:05 PM

As there was no further business, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary