

October 19, 2017

The mid-month meeting of the West Fallowfield Township Board of Supervisors was held on October 19, 2017 in the township meeting room. Chairman Hutchison called the meeting to order at 6:30 PM. Anne Hutchison, Jeffrey Young, Secretary Wheeler, Steve Dempsey and Jerome Liss were in attendance. Duane Hershey was not in attendance. Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room.

Chairman Hutchison asked for comments on the agenda items. There were no comments on agenda items.

Chairman Hutchison announced an Executive Session was held following the October 5, 2017 meeting to discuss personnel.

The Board of Supervisors will meet on October 24, 2017 at 5:00 PM to begin preparation of the year 2018 Budgets. The Board will also meet on November 8, 2017 to continue preparation of the year 2018 Budgets.

Anne Hutchison made the motion that the township authorize the release of the Performance Bond for Contech Engineering Solutions, LLC, in the amount of \$98,950 related to the work performed for the King Road Culvert. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to accept for review the Glenville Farms Stormwater Management Plan. The motion was seconded by Jeffrey Young and passed.

The Board of Supervisors reviewed the proposed Highway Occupancy Permit for Landhope Realty, Company. The Planning Commission Board has concerns with the proposed first entrance/exit that is accessible north of the intersection of Route 41 & Route 10. Chief Wilmont reviewed the plans and recommends that the entrance/exit closest to the intersection be designed to be accessible by Route 41 Northbound traffic only. Chief Wilmont also recommends a designated turn light be installed for the north and south bound lanes of Route 41 to keep the traffic moving through the intersection.

The Board of Supervisors reviewed the plans and agree with Chief Wilmont that the entrance/exit on Route 41 closest to the intersection should be accessed only by traffic heading north on Route 41, and should not be an exit onto Route 41. The Board of Supervisors also agree that a designated left turn signal for north and south bound traffic on Route 41 should be installed to keep the traffic moving and to alleviate stalled traffic on the Route 41 north and south bound lanes. Anne Hutchison directed the secretary prepare a letter to PA DOT voicing the concerns the Planning Commission, Chief of Police and Board of Supervisors have with the access to/from Route 41 at the entrance/exit closest to the intersection.

The following correspondence was read:

- Bee Bergvall & Co. would like to be considered for the Townships accounting and auditing needs in 2018.
- A memo was received from David Kee of ARRO Consulting, Inc. outlining the topics that were discussed at the 2017 Chester County Municipal Stormwater Summit FEMA Flood Resiliency Meeting Summary.
- The PSATS Township Newsletter was received.
- Information was received on the Green Region Grant Opportunity.
- The monthly report was received from SCCEMS. In the month of September, there were 231 EMS incidents.
- The monthly report was received from Cochranville Fire Company. In the month of September there were 21 calls; 4 were in West Fallowfield Township.

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- Notice was received from the Delaware Valley Regional Planning Commission, they will be doing traffic counts in West Fallowfield Township in the next few weeks.
- Various training information was received.
- Sales flyers and information of services offered were received from various businesses.
- The Moving Forward Newsletter was received.

Anne Hutchison asked for comments from the floor. Jerome Liss said it is frustrating trying to get in touch with the Zoning Officer. He asked if there is a set time frame to process permits. Secretary Wheeler said there may be a time frame listed in the ordinances.

Steve Dempsey said there was talk at the last Board of Supervisor's meeting about putting a diesel fuel tank in at the maintenance building and asked if that is in the process of happening. Jeffrey Young said it will be further discussed at the budget meeting, Secretary Wheeler was directed to start obtaining prices for the tank, pump and handle. Steve Dempsey inquired as to whether the Board of Supervisors has received a monthly report from the Zoning Officer. The Board of Supervisors have submitted a letter to the Zoning Officer requesting the monthly reports. Steve stated he feels the Board of Supervisors are doing a good job. The Board is making an effort to move the township forward by bringing in new businesses which will help with the tax base. Mr. Dempsey hopes that as new Board members come on that there will continue to be the cohesiveness and workmanship that the current Board has, and will continue to keep the integrity of what this Board of Supervisors has started. Mr. Dempsey said it is not beneficial to the township to not expand and move forward. He said the tax base shouldn't be the burden of property owners. Mr. Dempsey said he hopes moving forward that the Board of Supervisors are green friendly.

After reviewing the invoices, Anne Hutchison made the motion to approve payment of the bills as presented. The motion was seconded by Jeffrey Young and passed.

As there was no further business, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary