

September 18, 2019

The monthly meeting of the West Fallowfield Township Board of Supervisors was held on September 18, 2019 in the Township Meeting Room. Chairman Hershey called the meeting to order at 6:30 PM. Duane Hershey, Anne Deffenderfer, Richard Sprenkle, Secretary Wheeler, Solicitor Crotty, Chief Wilmont, Kathy Hutton, Jerome Liss, Patricia Softchin, Brian Masterson of Regester Associates, Phillips Thompson, Kore Fisher, Carl Smoker were in attendance.

Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room. Duane Hershey asked for comments on agenda items. Jerome Liss asked to meet with the Board after the meeting to discuss some questions the Planning Commission has. The Board will speak with Mr. Liss following the public portion of the meeting. Brian Masterson stated he was in attendance to update the Board on the Glen Water Farms Project.

Duane Hershey announced an executive session will be held following Action on the Bills to discuss legal matters and personnel.

Duane Hershey made the motion to approve the August 21, 2019 meeting minutes as prepared by the secretary. The motion was seconded by Richard Sprenkle and passed.

Al Keiter was not in attendance to be sworn in as Cochranville Fire Police.

Kurtis Miller, a representative for Congresswoman Chrissy Houlahan provided contact information and office location information for Chrissy Houlahan. Mr. Miller also provided some general information of things that Ms. Houlahan has accomplished and some projects she is currently working on. Mr. Miller left pamphlets for township residents with contact information for Ms. Houlahan. The Board thanked Mr. Miller for coming to the meeting and providing the information.

The Board discussed the Peggy Johnson Zoning Hearing Board Hearing which was continued until Tuesday, September 24, 2019. If Theresa Dugan, Township Zoning Officer is not available to attend the hearing due to her Building Code Official Certification Classes, Secretary Wheeler will contact Neil Land and request the Hearing be rescheduled.

Duane Hershey made the motion to accept the granted 90 day extension in the allotted time for review of the Glen Water Farm Subdivision. The accepted 90 extension extends the allotted time for review from November 10, 2019 to February 8, 2020. The motion was seconded by Anne Deffenderfer and passed.

Brian Masterson of Regester Associates, Inc., provided to the Board of Supervisors an overview of the Glen Water Farm Family Subdivision Plan so the Board is aware of some of the issues and how they plan to proceed. The Board thanked Mr. Masterson for attending the meeting and providing the information.

Duane Hershey made the motion to accept the granted 90 day extension in the allotted time for review of the Christ Stoltzfus Land Development Plan. The granted extension extends the allotted time for review from October 5, 2019 to January 3, 2020. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to accept the granted 90 day extension in the allotted time for review of the Glenville Farms Subdivision Plan. The granted extension extends the allotted time for review from October 7, 2019 to January 5, 2020. The motion was seconded by Anne Deffenderfer and passed.

Discussion was given of the Kore Fisher Driveway Easement requirement. Upon further review of the property lines and the very small nature of the pie shaped section of driveway that is in the neighbor's property, it was proposed a note be placed on revised Stormwater Management Plans that indicate the source of information for the location of the driveway and that nothing herein shall be construed as a determination by the Township as to any third party property right associated with the same. Duane Hershey made the motion to accept revised Stormwater Management Plans with a note on

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the plan for the small pie shaped piece of driveway that is in the neighbor's property, that indicate the source of information for the location of the driveway and that nothing herein shall be construed as a determination by the Township as to any third party property right associated with the same. The motion was seconded by Anne Deffenderfer and passed.

Chief Wilmont gave the regular monthly report.

Brian Masterson left the meeting.

Roadmaster Thompson reported that folks are happy with the King Road dirt road repairs. They have been focusing on dirt road repairs and mowing road banks. Roadmaster Thompson stated that the work that was done at the Covered Bridge looks good, however the Amish horses will create a trough that will direct water back where it is not wanted. The solution seems to be to Oil and Chip the area as soon as possible.

Tax Collector McCormick was not in attendance, however she did provide information to the Board of Supervisors of Tax Collection Software she has investigated with very high recommendations. The Board will discuss the software purchase during the 2020 Budget Meetings.

The Zoning Officer was not in attendance due to training classes. Her regular monthly report was supplied to the Board of Supervisors.

Duane Hershey made the motion to approve the PECO Road Occupancy Permit to replace one pole on Barkley Road. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to approve the PECO Road Occupancy Permit to install a new pole at 4015 Homeville Road. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to approve Cochranville Fire Police assist for the Octorara Homecoming Parade to be held on October 4, 2019 if the Fire Company is able and willing to assist and to close Highland Road from 5:45 PM until 6:15 PM or until the conclusion of the parade. The motion was seconded by Anne Deffenderfer and passed.

Duane Hershey made the motion to approve the West Fallowfield Police Department and Cochranville Fire Police to assist with the West Fallowfield Christian School 5K Run to be held on Oct. 16, 2019 if the Fire Company is willing and able to assist. The motion was seconded by Anne Deffenderfer and passed.

Secretary Wheeler as required by law provided to the Supervisors the 2020 Minimum Municipal Obligation for the West Fallowfield Township Pension Plan in the amount of \$20, and the Police Pension Plan in the amount of \$17,040.

Discussion was given to enacting the Local Service Tax in West Fallowfield Township. The Board has discussed this off and on for several years, and authorized the Solicitor to prepare and advertise the Ordinance for the November 20, 2019 meeting. Richard Sprenkle would like to review the ordinance before enacting the tax.

Francis Hall Insurance Agency was unable to obtain all the necessary quotes for the year 2019-2020 Insurance coverage before the meeting this evening. The Board of Supervisors will hold a special meeting on September 28, 2019 at 5:00 PM to review the obtained quotes and take action on the proposed quotes.

The October monthly meeting will be cancelled for October 16, 2019 due to a lack of quorum. The meeting will be rescheduled for October 23, 2019.

The Board of Supervisors will meet on the following dates and times to prepare the 2020 Budgets. Monday, October 28th at 3:30 PM, Monday, November 11th at 3:30 PM and Monday, November 25th at 3:30 PM.

The following correspondence was read:

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- Information was received from Chester County Planning Commission on the Vision Partnership Program- 2019 Round 2 Grants.
- Notice was received from the Court of Common Pleas of Chester County the Glenville Real Estate Holding, LLC VS. Chester County Board of Assessment Appeals is listed for trial from Wednesday, November 6, 2019 to Thursday, November 7, 2019.
- The August 2019 report was received from Christiana Ambulance. There were 86 dispatches; 12 were in West Fallowfield Township.
- The August 2019 Report was received from Cochranville Fire Company. There were 16 calls; 5 were in West Fallowfield Township.
- The July 2019 Report was received from SCCEMS Medic 94. In the month of July there were 229 incidents.
- Notice was received from CCCD the Erosion & Sedimentation Pollution Control plan for 461 Highpoint Road to construct two (2) stream crossings has been approved.
- A 2019 Ballot for Election of Trustees was received from PSATS Unemployment Compensation Group Trust.
- Various training information was received.
- Sales flyers and information of services offered were received from various businesses.
- The Oxford Senior Center newsletter was received.

Duane Hershey asked for comments from the floor. There were no comments.

After reviewing the invoices, Richard Sprenkle made the motion to approve payment of the bills as presented. The motion was seconded by Duane Hershey and passed.

The Board went into executive session to discuss legal matters and personnel at 7:23 PM

Chairman Hershey re-opened the meeting at 8:07 PM

As there was no further business, the meeting was adjourned at 8:07 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary