

July 17, 2017

The special meeting of the West Fallowfield Township Board of Supervisors was held on July 17, 2017 in the township meeting room. A special meeting was scheduled and advertised to publicly open, read and possibly take action on bid packages for Seal Coat Project of various township roads and any other business that comes before the Board.

Chairman Hutchison called the meeting to order at 4:14 PM. Chairman Hutchison, Jeffrey Young and Secretary Wheeler were in attendance. Duane Hershey was not in attendance. Time was given to review the agenda that was available to all in attendance and was also posted in the meeting room. Chairman Hutchison asked for comments on the agenda. There were no comments on the agenda as there was no audience.

Secretary Wheeler reported that at approximately 12:10 PM she checked the outside mailbox for incoming mail, and the mailbox was empty. At approximately 1:00 PM Secretary Wheeler collected the mail from the mail box and the envelope from Asphalt Maintenance Solutions, LLC was in the mailbox, under the delivered mail. The envelope from Asphalt Maintenance Solutions, LLC was clearly marked with the 11:00 AM bid acceptance deadline, and the time of the bid opening. The envelope was prepared to mail with USPS stamps in place on the envelope, however, the stamps were not stamped/posted by the USPS, it appeared to have been hand delivered and placed in the locked mailbox. The bid was received past the 11:00 AM deadline.

The bid packages were opened and are as follows:

55,860 Sq Yd. CRS-2PM oil in place at .45 gal. per sq. yd and 22 lbs. #8-1% washed stone rolled in place on various township roads.

	UNIT PRICE	TOTAL
<b>Martin Paving, Inc.</b>	\$1.35	\$75,411.00
<b>Asphalt Industries, Inc.</b>	\$1.296	\$72,394.56
<b>Asphalt Maintenance Solutions, LLC.</b>	\$1.58	\$88,258.80

Anne Hutchison made the motion to accept the bid of Asphalt Industries, Inc. in the amount of \$72,394.56. The motion was seconded by Jeffrey Young and passed. Jeffrey Young requested Asphalt Industries, Inc. give two (2) weeks' notice before starting the project in order to have time to prepare the two dirt roads for the three coats of oil and chip. Secretary Wheeler will contact Mark at Asphalt Industries.

The Board reviewed the proposed plans provided by the township engineer for the placement of three (3) additional traffic controlling devices, speed humps, on Cochran Street. Anne Hutchison made the motion to have Secretary Wheeler obtain price quotes for the installation of the speed humps, signage and markings on Cochran Street. The motion was seconded by Jeffrey Young and passed.

Jeffrey Young provided the following quotes for work to be done on Steelville Road to manage storm water at the bridge per plans drawn by the township engineer. The quotes are as follows:

Burkhart, Inc.	Grading for Storm Water	\$6,065.00
BM Burkhart, Inc.	Grading for Storm Water	\$7,980.00

July 17, 2017

Anne Hutchison made the motion to accept the quote of Clair Burkhart, Burkhart, Inc. in the amount of \$6,065.00 for the grading for storm water on Steelville Road. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to accept for review the David S. and Sarah F. Lapp Sewage Facilities Planning Module. The motion was seconded by Jeffrey Young and passed.

Anne Hutchison made the motion to take action on the bills as presented by the Secretary. The motion was seconded by Jeffrey Young and passed.

As there was no further business, the meeting was adjourned at 4:45 PM.

Respectfully Submitted,

Gina M. Wheeler, Township Secretary